



PULTE FAMILY  
CHARITABLE FOUNDATION

# Applying for a Grant:

A Reference Guide to Our Grantee Portal

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## Our Mission

Guided by the belief in the inherent dignity of all persons, the Pulte Family Charitable Foundation works to meet the basic human needs of the most marginalized members of the human family, including socio-economically disadvantaged youth; the aged; persons with physical, emotional and mental disabilities; and those with the fewest material resources. In addition to the above, the Foundation seeks to serve religious communities and correlative organizations of Judeo-Christian beliefs.

## What We Fund

The Foundation strives to enact through its grantees the seven-corporeal works of mercy: feed the hungry; give drink to the thirsty; clothe the naked; care for captives; shelter the homeless; visit the sick; and assist the mourning.

## How We Give

The Pulte Family Charitable Foundation considers grant proposals that advance the quality of life for religious communities and their correlative organizations of Judeo-Christian beliefs; socio-economically disadvantaged youth; the aged; persons with physical, emotional and mental disabilities; and those with the fewest material resources.

The Foundation makes grants regardless of race, creed, gender or, sexual preference. Following the Founder's Judeo-Christian religious and moral beliefs, the Foundation will not give monies to organizations that directly or indirectly, through their subsidiaries, support research, programming, and services that disregard the inherent dignity of all persons, from which follows the right to life from conception to natural death.

# Eligibility

To be eligible to apply for funding, applicants should:

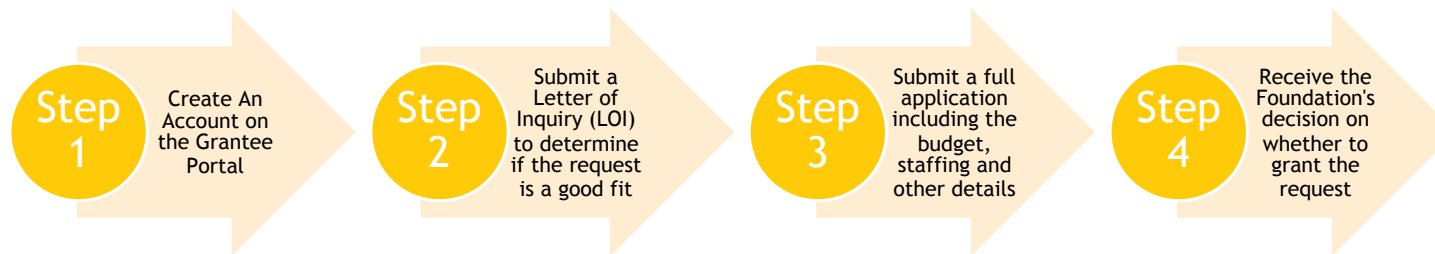
1. Be a 501(c)(3) non-profit organization, including public charities
2. Be aligned with the Pulte Family Charitable Foundation's mission and giving criteria
3. Not propose projects to support lobbying or political efforts

Applicants will confirm their eligibility when they create an account on the Foundation's Grantee Portal.

# Our Application Process

Requests for funding are accepted throughout the year and reviewed by the Grantmaking Committee in May and November. The Foundation will make grants in June and December.

The Application is outlined below and requires the applicant to complete four steps. In the following pages, you will find additional details about each step.



# Important Dates

To be considered for our second round of grant-making in 2021, please note the following dates:

**Letter of  
Inquiry**

Submit by September 27, 2021

**Application**

Submit by October 18, 2021

**Award  
Notification**

Announced by December 6, 2021

## About Our Grantee Portal

The Pulte Family Charitable Foundation uses Fluxx, an online grant management software, to make it easier for organizations to apply for funding and manage their grants.

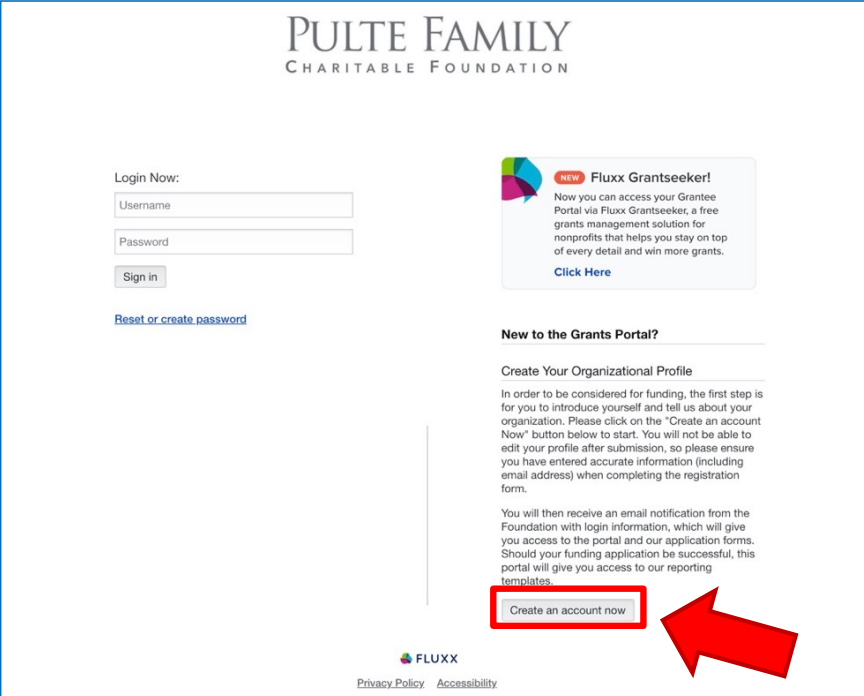




# Step 1: Create An Account

# Go to the Grantee Portal

First, applicants must create an account on the Grantee Portal at [pultefamilyfoundation.fluxx.io](http://pultefamilyfoundation.fluxx.io). Click on the gray 'Create an account now' button located on the bottom right of the screen.



PULTE FAMILY  
CHARITABLE FOUNDATION

Login Now:

Username

Password

[Reset or create password](#)

**NEW Fluxx Grantseeker!**  
Now you can access your Grantee Portal via Fluxx Grantseeker, a free grants management solution for nonprofits that helps you stay on top of every detail and win more grants.  
[Click Here](#)

**New to the Grants Portal?**

**Create Your Organizational Profile**  
In order to be considered for funding, the first step is for you to introduce yourself and tell us about your organization. Please click on the "Create an account Now" button below to start. You will not be able to edit your profile after submission, so please ensure you have entered accurate information (including email address) when completing the registration form.

You will then receive an email notification from the Foundation with login information, which will give you access to the portal and our application forms. Should your funding application be successful, this portal will give you access to our reporting templates.

FLUXX  
[Privacy Policy](#) [Accessibility](#)

## Take the Eligibility Quiz

Next, the **Eligibility Quiz** will appear. The Eligibility Quiz consists of three questions that determine if the applicant can legally accept funds and aligns with the Foundation's mission. Answer the questions and click the gray 'Submit' button.



The screenshot shows the 'Eligibility Quiz' form for the Pulte Family Charitable Foundation. The form is titled 'PULTE FAMILY CHARITABLE FOUNDATION' at the top. Below the title, the quiz is titled 'Eligibility Quiz'. There are three questions, each with a dropdown menu:

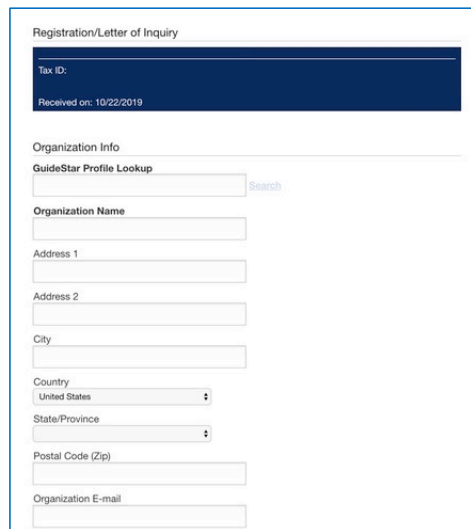
- Question 1: 'Do you have a current 501(c)(3) designation from the Internal Revenue Service?' with a dropdown menu.
- Question 2: 'Does your organization align with PFCF's mission statement and giving criteria?' with a dropdown menu.
- Question 3: 'Will any funding received support lobbying efforts or a political campaign or organization?' with a dropdown menu.

At the bottom of the form, there are two buttons: 'Cancel' and 'Submit'. The 'Submit' button is highlighted with a red box, and a red arrow points to it. Below the buttons, the FLUXX logo is displayed, followed by links for 'Privacy Policy' and 'Accessibility'.

# Complete the Registration Form

After passing the eligibility quiz, you will then complete the **registration form**. Enter the information about the organization and the contact person. Then click the gray 'Submit Request' button located at the bottom of the page.

When you click the 'Submit Request' button, you will see a confirmation message. Foundation staff will review and approve the registration. You will receive an email detailing how to finish creating your account.



Registration/Letter of Inquiry

Tax ID:

Received on: 10/22/2019

Organization Info

GuideStar Profile Lookup  [Search](#)

Organization Name

Address 1

Address 2

City

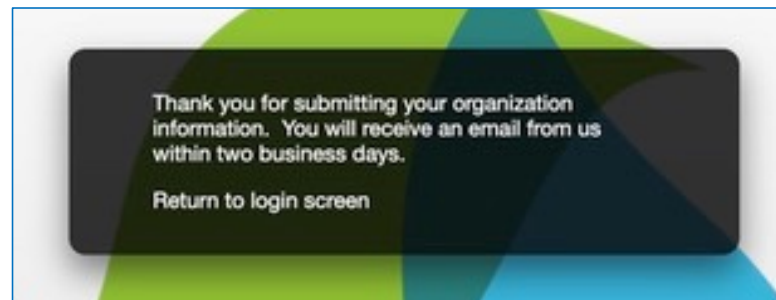
Country

United States

State/Province

Postal Code (Zip)

Organization E-mail



# Set Your Password

Once Foundation staff has reviewed and approved your registration, you will receive an email prompting you to set your password. Follow the link in the email to set your password, and then you will be able to log-in to the Grantee Portal.

**From:** Pulte Family Charitable Foundation <do-not-reply.grants07-us-east-1@fluxx.io>

**Reply-To:** <info@pultefamilyfoundation.org>

**Date:** Tuesday, October 22, 2019 at 10:41 AM

**To:** Grant Tee <info@pultefamilyfoundation.org>

**Subject:** New User Information

Dear Grant,

Your registration has been approved!

You have been assigned the user name: grant\_tee27. These credentials allow you to login at <https://pultefamilyfoundation.fluxx.io>.

Please use the link below to setup your password:

<https://pultefamilyfoundation.fluxx.io/token/274366bbf4ff44de8a8129a3c5859f1024edc89b10f58ca390>

Thank you

PULTE FAMILY  
CHARITABLE FOUNDATION

Login Now:

grant\_tee27

\*\*\*\*\*

Sign in

[Reset or create password](#)



**NEW Fluxx Grantseeker!**

Now you can access your Grantee Portal via Fluxx Grantseeker, a free grants management solution for nonprofits that helps you stay on top of every detail and win more grants.

[Click Here](#)

# Update Your Profile

After you log-in, you can update your profile by clicking the 'People' and 'Organization' links on the left-hand menu (1). Then select the person or organization which you would like to update (2) and click the 'Edit' button at the top of the page (3). Update the information and then click the 'Save' button.

The screenshot displays the FLUXX interface for the Pulte Family Charitable Foundation. On the left, a sidebar menu contains sections for INFORMATION, ORGANIZATIONS, PEOPLE, REQUESTS, GRANTS, REPORTS, and PAYMENTS. The 'ORGANIZATIONS' and 'PEOPLE' links are highlighted with a red box and a green '1'. In the center, a search results box shows a single entry for 'Grant Tee' with details like Title, Organization, Email, and Phone, highlighted with a red box and a green '2'. On the right, the profile page for 'Grant Tee' is shown, with an 'Edit' button at the top right highlighted by a red circle and a green '3'. The profile form includes fields for Contact Information (Prefix, First Name, Middle Initial, Last Name, Suffix, Title, Email, Work Phone, Work Phone Extension, Mobile Phone) and Primary Organization.

Grant Tee	
Title: Manager	
Non-Profit Organization	
Email: info@pultefamilyfoundation.org	
Phone:	

Contact Information

Prefix:	Mr.
First Name:	Grant
Middle Initial:	
Last Name:	Tee
Suffix:	
Title:	Manager
Email:	info@pultefamilyfoundation.org
Work Phone:	
Work Phone Extension:	
Mobile Phone:	
Primary Organization:	Non-Profit Organization

▶ Alternate Address (If Different from Organization)

# Navigating Our Grantee Portal

Fluxx uses online forms allowing applicants to complete and submit requests for funding easily.

Here are a few useful tips for navigating Fluxx:

- 1) Use the left-hand menu to navigate through the different parts of the Grantee Portal
- 2) Use the Table of Contents at the top of the forms to jump to specific sections
- 3) Sections expand and contract using the triangle arrow icons to the left of the section headers

The screenshot displays the Fluxx Grantee Portal interface. A red box labeled '1' highlights the left-hand navigation menu, which includes sections like INFORMATION, ORGANIZATIONS, PEOPLE, REQUESTS, GRANTS, REPORTS, and PAYMENTS. A green number '2' points to the 'Table of Contents' section at the top of the main form area. A red box labeled '3' highlights the expand/collapse triangle icon next to the 'Table of Contents' header. The main form area shows details for a 'Non-Profit Organization' with ID R-201910-00039, including fields for Organization Information, LOI, and Documents. The bottom of the page shows the 'FLUXX' logo and a '1 Entry' indicator.

# Navigating Our Grantee Portal

Here are a few useful tips for navigating Fluxx:

- 4) Upload documents by clicking on the '+' icon in the 'Documents' section then select the type of document
- 5) Remember to click the 'Save' button regularly as Fluxx does not automatically save your work

The screenshot displays the 'Community Project' form in the Fluxx portal. At the top, there are fields for 'Amount Requested' (set to \$15,000.00) and 'Project Duration' (set to 'One year or less'). Below these is a 'Project Summary' section with a text area. The 'Documents' section is expanded, showing a list of document types: 'All Legacy Giving Program requests need documentation of the organization's tax-exempt status and a letter confirming: 1) How the organization intends to use the donated monies (ex. dental supplies, children's books, construction projects, etc); and 2) That the organization does not provide abortion, abortion referrals or abortion counseling. All requests should include documentation of the organization's tax exempt status. Additional materials that may be helpful to the Foundation consideration of the request may also be uploaded. 501(c)(3) Designation', 'Budget & Budget Narrative', 'List of Other Project Funding', 'List of Projects Partners', 'Recent Annual Report', 'Recent Audit', and 'Resumes For Personnel'. A red circle with the number '4' highlights the '+' icon next to the 'Request Documents' section. Below this, a document titled '6BE45E03-BBC7-431C-80DD-004AADD514CE.jpeg' is listed with the subtitle 'Confirmation Letter' and the text 'Added by Grant Tee at 3:44 PM on October 22, 2019'. At the bottom of the form, a red box with the number '5' highlights the 'Save' button.

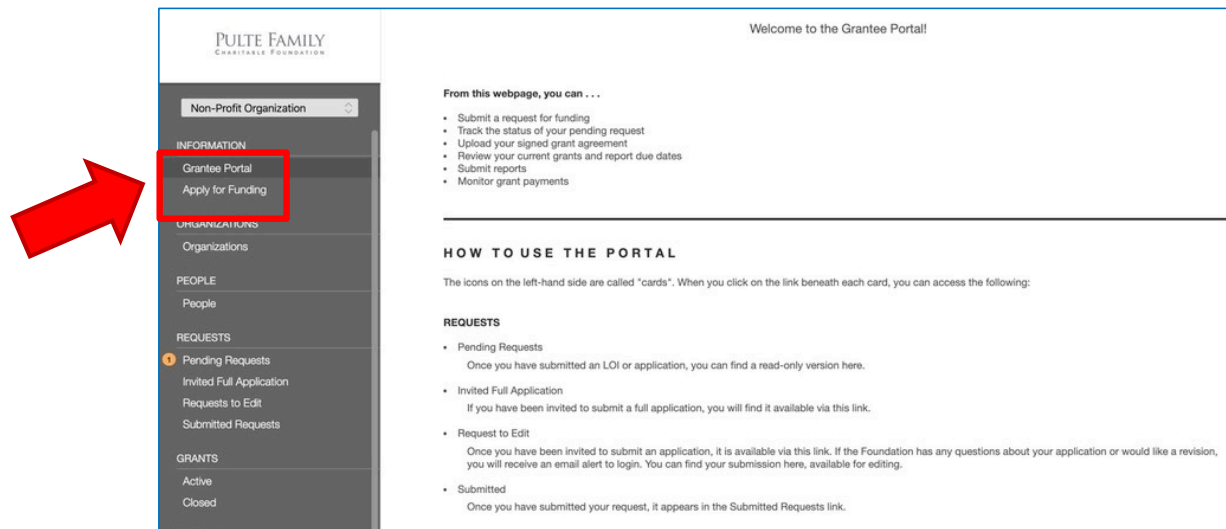


## Step 2: Submit a Letter of Inquiry (LOI)

## Go to the Apply For Funding Page

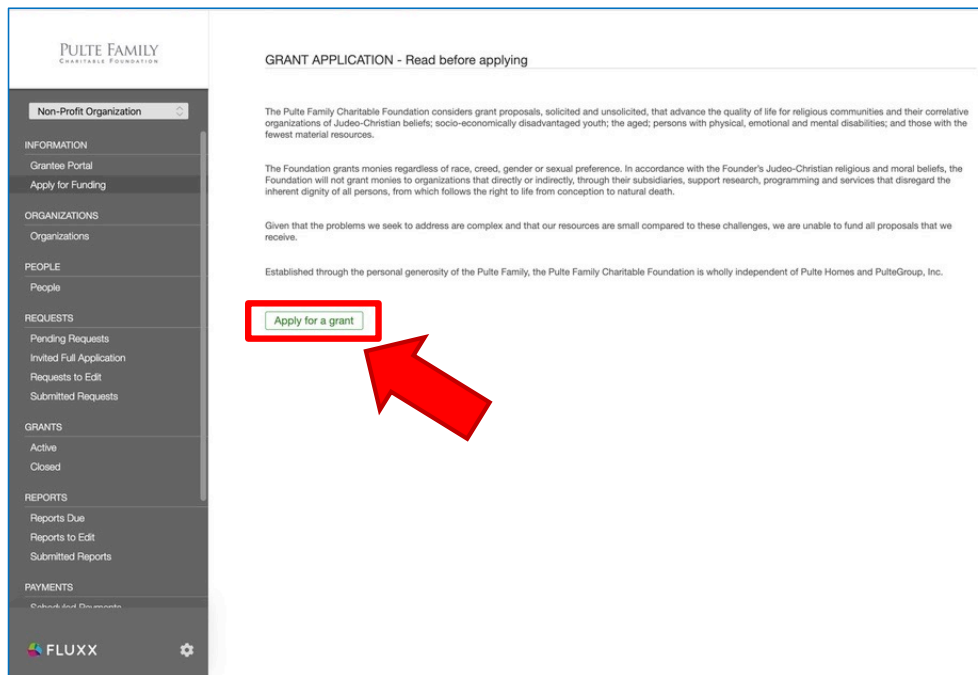
Once logged-in to the Grantee Portal, review the information on the homepage located under the “How to Use the Portal” section. It will provide details on submitting your requests for funding and managing grants you receive.

After reading through the information, click on the link labeled ‘Apply for Funding’ located on the left-hand menu.



# Start Your Request

Review the Foundation's mission and giving criteria and then click the 'Apply for a grant' button.



# Complete the LOI Form

Complete the **LOI** form, including the organization's mission, requested amount, and a summary of the proposal. You can also upload documentation to support your request, including your 501(c)3 determination, annual reports, and other documentation.

**Non-Profit Organization**

ID: R-201910-00029      Amount Recommended:

Program: General Giving  
Program Lead:

**Please note:** The portal does not autosave; therefore, you must click the [Save] button to ensure your data will not be lost.

▼ Table of Contents

- Organization Information
- LOI
- Documents

▼ Organization Information

Organization:

Location:

Person Completing Request:

Primary Signatory:

Organization Mission Statement

A fiscal sponsor is an organization that accepts and oversees grant funds on behalf of the applicant to support a specific initiative or project.

Does this grant include a Fiscal Sponsor?

Cancel Save

Community Project

Amount Requested:

Project Duration:

**Project Summary**  
Please describe your request, including why it is needed, who will be served, the geographic area served, and the anticipated outcomes. Remember to tell us how your project aligns with the Pulte Family Charitable Foundation's mission.

Here is a project summary related to this request.

▼ Documents

All Legacy Giving Program requests need documentation of the organization's tax-exempt status and a letter confirming:

- 1) How the organization intends to use the donated monies (ex. dental supplies, children's books, construction projects, etc); and
- 2) That the organization does not provide abortion, abortion referrals or abortion counseling.

All requests should include documentation of the organization's tax exempt status. Additional materials that may be helpful to the Foundation's consideration of the request may also be uploaded.

501(c)3 Designation

Budget & Budget Narrative

List of Other Project Funding

List of Projects Partners

Recent Annual Report

Recent Audit

Resumes For Personnel

**Request Documents**

6BE45E03-BBC7-431C-80DD-004AAD0514CE.jpeg

Confirmation Letter  
Added by Grant Tee at 3:44 PM on October 22, 2019

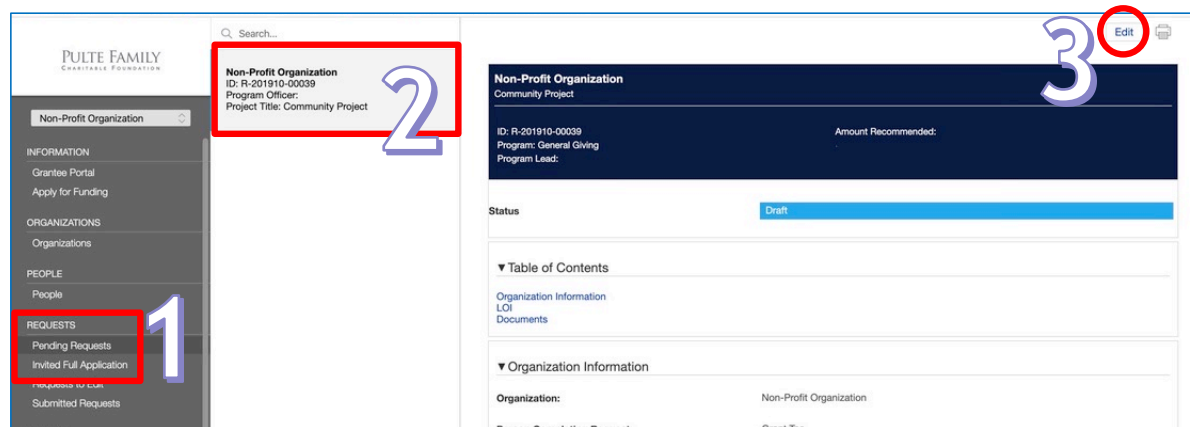
**Organization Documents**

Cancel Save

# Edit Your Request

After saving the LOI form, you can come back to it by locating the ‘Pending Requests’ on the left-hand menu (1).

You will then be able to see all your unsubmitted LOIs. You can then select the LOI you want to open (2) and then click the ‘Edit’ button in the upper right-hand of the page (3).



# Submit the LOI

After saving the form, click the 'Submit' button on the lower right-hand of the page. Once the form is submitted, it cannot be edited.

The screenshot displays the Pulte Family Charitable Foundation application interface. On the left is a dark sidebar with a navigation menu including sections like INFORMATION, ORGANIZATIONS, PEOPLE, REQUESTS, GRANTS, REPORTS, and PAYMENTS. The main content area is titled 'Non-Profit Organization' and shows details for ID: R-201910-00039, Program Officer: Community Project, and Project Title: Community Project. It includes a 'Status' dropdown set to 'Draft', a 'Table of Contents' with links to Organization Information, LOI, and Documents, and an 'Organization Information' section with fields for Organization, Person Completing Request, and Primary Signatory, all set to 'Grant Tee'. Below this is an 'Organization Mission Statement' section with a text area and a 'Does this grant include a Fiscal Sponsor?' question with a 'No' answer. At the bottom, there is an 'LOI' section with a question 'Are you a member of the Pulte Family?' answered 'No'. A red arrow points to a green 'Submit' button located at the bottom right of the form area.

## Receive the Confirmation E-Mail

Once the LOI has been submitted and received by the Foundation, you will receive a confirmation email.

**From:** Pulte Family Charitable Foundation <do-not-reply.grants07-us-east-1@fluxx.io>  
**Reply-To:** <info@pultefamilyfoundation.org>  
**Date:** Wednesday, October 23, 2019 at 10:02 AM  
**To:** Grant Tee <info@pultefamilyfoundation.org>  
**Subject:** Letter of Inquiry has been received

Dear Grant:

The Pulte Family Charitable Foundation has received your Letter of Inquiry. For your reference, the ID number is R-201910-00039.

We will carefully consider your request and be in touch very soon.

If you have any questions, please contact us referencing the ID number above.

Thank you.

Nancy Pulte Rickard  
President

## Step 3: Submit a Full Application



# Receive An Invitation to Apply

If the Foundation determines that your request aligns with our mission and goals and your LOI has been approved, you will receive an email inviting you to complete a full application.

**From:** Pulte Family Charitable Foundation <[do-not-reply.grants07-us-east-1@fluxx.io](mailto:do-not-reply.grants07-us-east-1@fluxx.io)>  
**Reply-To:** <[info@pultefamilyfoundation.org](mailto:info@pultefamilyfoundation.org)>  
**Date:** Wednesday, October 23, 2019 at 2:58 PM  
**To:** Grant Tee <[info@pultefamilyfoundation.org](mailto:info@pultefamilyfoundation.org)>  
**Subject:** Invitation to submit an application

Dear Grant Tee:

We are happy to inform you that the Pulte Family Charitable Foundation has reviewed the Letter of Inquiry for Request ID number R-201910-00039, and invites you to complete a grant application.

Please use your previously assigned username and password to log into the grantee portal and submit the required information to complete your application.

If you have any questions, please contact us referencing the ID number above.

Sincerely,

Nancy Pulte Rickard  
President

# Open Your Request

Using your username and password, log-in to the Grantee Portal and select the 'Invited Full Application' link in the left-hand menu (1). Select your request (2) and then click the 'Edit' button at the top of the page to complete the Application Form (3).

The screenshot displays the Pulte Family Charitable Foundation Grantee Portal interface. The left-hand menu is highlighted with a red box and a large blue number '1', indicating the first step. The menu items include INFORMATION, Grantee Portal, Apply for Funding, ORGANIZATIONS, Organizations, PEOPLE, People, REQUESTS, Pending Requests, Invited Full Application, and Requests to Edit. The 'Invited Full Application' link is selected. The main content area shows a search bar and a list of requests. A red box and a large blue number '2' highlight the 'Non-Profit Organization' request, which has ID: R-201910-00039, Program Officer: James Conner, and Project Title: Community Project. The right-hand side of the page shows the details of the selected request, including the status 'Grant Application Draft' and a table of contents. A red box and a large blue number '3' highlight the 'Edit' button at the top right of the page.

# Complete the Application Form

The purpose of the **application form** is to provide information to the Foundation, including the goals, plans for evaluating success, budget, and other relevant details of the request.

Complete the application, add supporting documents, save the form, and then click the 'Submit' button on the bottom right of the page.

After submitting the application materials, you will receive a confirmation email from the Foundation.

▼ Full Application

**Project Description**  
*Please provide a detailed description of your request.*

Here is an in-depth project description.

**Project Goals**  
*Please describe what you hope to achieve if the request is funded.*

The goals of this project are:

- 1) Increase attendance in after-school mentoring programs by 25%
- 2) Improve graduation rates by 10%
- 3) Work with 50 graduating students to apply to colleges and universities.

**Project Implementation Plan**  
*Please describe how you plan to implement the project.*

We will partner with 2 area high schools in the Boca Raton community to identify 50 students that will be referred to our after-school mentoring program. Each student will be paired with a mentor from Florida Atlantic University (FAU) and participate in the academic success curriculum. The program starts in July, a month before the academic year starts and concludes with graduation in May.

**Project Evaluation Plan**  
*Please describe how success will be measured and tracked if the request is funded.*

We have partnered with a professor at Florida Atlantic University to help track and analyze performance metrics. We will collect attendance rates, GPA information and conduct an intro and exit survey with each student. The attendance and academic information will be compared to historical data for each participating school as well as against the state data.

**Project Personnel**  
*Please list the staff, volunteers and partners that will be involved in executing the proposed grant. Please discuss their relevant qualifications.*

The program will be run by Grant Tee, the program director. We have partnered with Dr. Doctor a professor at Florida Atlantic University. Mary White is our volunteer coordinator and will help to match students with the participating students. Resumes for the staff and partners are attached.

# Receive A Request to Edit

If the Foundation has questions about the LOI or grant application, you will receive an email detailing the additional information that is requested.

**From:** Pulte Family Charitable Foundation <do-not-reply.grants07-us-east-1@fluxx.io>  
**Reply-To:** <info@pultefamilyfoundation.org>  
**Date:** Wednesday, October 23, 2019 at 10:02 AM  
**To:** Grant Tee <info@pultefamilyfoundation.org>  
**Subject:** Letter of Inquiry has been received

Dear Grant:

The Pulte Family Charitable Foundation has received your Letter of Inquiry. For your reference, the ID number is R-201910-00039.

We will carefully consider your request and be in touch very soon.

If you have any questions, please contact us referencing the ID number above.

Thank you.

Nancy Pulte Rickard  
President

# Submit Additional Information

Log-in to the Grantee Portal to provide the information. You can select the 'Requests to Edit' link in the left-hand menu (1), select the request to edit (2) and then click the 'Edit' button on the upper right-hand of the page (3).

The screenshot displays the Pulte Family Charitable Foundation Grantee Portal. The left-hand menu is highlighted with a red box and a large blue number '1'. The 'Requests to Edit' link is selected. The main content area shows the details of a 'Non-Profit Organization' request, with a red box and a large blue number '2' highlighting the request details. The 'Edit' button in the top right corner is circled in red and labeled with a large blue number '3'.

**Pulte Family Charitable Foundation**

Search...

**Non-Profit Organization**

Non-Profit Organization

Information

Grantee Portal

Apply for Funding

Organizations

Organizations

People

People

**REQUESTS**

Pending Requests

Invited Full Application

**Requests to Edit**

Submitted Requests

**GRANTS**

Active

Closed

**REPORTS**

Reports Due

Reports to Edit

Submitted Reports

**PAYMENTS**

Submit and Document

**FLUXX**

**Non-Profit Organization**

ID: R-201910-00039

Program Officer: James Conner

Project Title: Community Project

**Non-Profit Organization**

Community Project

ID: R-201910-00039

Program: General Giving

Program Lead: James Conner

Amount Recommended:

Status

Sent Back

**A Note from the Foundation:**

Please provide more details in the project summary.

**Table of Contents**

Organization Information

LOI

Documents

**Organization Information**

**Organization:** Non-Profit Organization

**Person Completing Request:** Grant Tee

**Primary Signatory:** Grant Tee

**Organization Mission Statement:**

Here is the organization's mission statement.

A fiscal sponsor is an organization that accepts and oversees grant funds on behalf of the applicant to support a specific initiative or project.

**Does this grant include a Fiscal Sponsor?** No

**Edit**

**Resubmit**

# Resubmit the Request

Once the additional information has been supplied, 1) save the form and then 2) click the 'Resubmit' button at the bottom of the page.

The image shows a screenshot of a grant request form with two overlapping windows. The background window is the main form, and the foreground window is a modal for saving documents. Red arrows and numbers 1 and 2 indicate the steps to resubmit the request.

**Step 1:** A red arrow points to the 'Save' button in the 'Request Documents' section of the modal window. The button is labeled 'Save' and is highlighted with a red box.

**Step 2:** A red arrow points to the 'Resubmit' button at the bottom of the main form. The button is labeled 'Resubmit' and is highlighted with a red box.

The main form contains the following sections:

- Project Summary**  
Please describe your request, including why it is needed, who will be served, the geographic area served, and the anticipated outcomes. Remember to tell us how your project aligns with the Pulte Family Charitable Foundation's mission.  
Here is a project summary related to this request.
- Documents**  
All Legacy Giving Program requests need documentation of the organization's tax-exempt status and a letter confirming:  
1) How the organization intends to use the donated monies (ex. dental supplies, children's books, construction projects, etc); and  
2) That the organization does not provide abortion, abortion referrals or abortion counseling.  
All requests should include documentation of the organization's tax exempt status. Additional materials that may be helpful to the Foundation's consideration of the request may also be uploaded.  
501(c)(3) Designation  
Budget & Budget Narrative  
List of Other Project Funding  
List of Projects Partners  
Recent Annual Report  
Recent Audit  
Resumes For Personnel
- Request Documents**  
6BE45E03-BBC7-431C-80DD-004AADD514CE.jpeg  
Confirmation Letter  
Added by Grant Tee at 3:44 PM on October 22, 2019
- Organization Documents**
- Amount Recommended:**
- A Note from the Foundation:**  
Provide more details in the project summary.
- Non-Profit Organization**  
Grant Tee  
Grant Tee
- Does this grant include a Fiscal Sponsor?**  
No

## Step 4: Receive the Funding Decision

## What Comes Next?



Once you submit the grant application, the Foundation will review all the materials. The Foundation's Grantmaking Committee will consider the request during its meetings in May and November. Grants will be made in June and December.



If the Foundation grants your request, you will receive an email with instructions on how to access the notification letter and the grant agreement in Fluxx. The grant agreement will outline expectations for grant reports and payment schedules and list the terms and conditions for accepting funds from the Pulte Family Charitable Foundation.



Given that the problems we seek to address are complex and that our resources are small compared to these challenges, we are unable to fund all the proposals that we receive.



# Questions?

Please direct any additional questions to James Conner, Grants Manager at [james@pultefamilyfoundation.org](mailto:james@pultefamilyfoundation.org) or call (561)544-0955.

# Appendix: Example LOI and Application

<b>Non-Profit Organization</b> Community Project	
ID: G-201910-00039 Program: General Giving Program Lead: James Conner	Amount Recommended: \$15,000.00
Status: <b>Active Grant</b>	
▼ Table of Contents Organization Information LOI Full Application Documents Grant Terms Information	
▼ Organization Information	
Organization:	Non-Profit Organization
Person Completing Request:	Grant Tee
Primary Signatory:	Grant Tee
Organization Mission Statement: The mission of the Non-Profit Organization is to work with at-risk children in the community and engage community partners to improve academic performance, provide positive role models, and encourage volunteerism amongst area youth.	
A fiscal sponsor is an organization that accepts and oversees grant funds on behalf of the applicant to support a specific initiative or project.	
Does this grant include a Fiscal Sponsor?	No
▼ LOI	
Are you a member of the Pulte Family?	No
Project Title:	Community Project
Amount Requested:	\$15,000.00
Project Duration:	One year or less
Project Summary: The Community Project will engage local college students as mentors to at-risk youth at two local high schools. Mentors and students will work through a curriculum designed to improve school attendance and performance which will increase graduation rates and encourage students to attend college. Part of the curriculum includes volunteering with local organizations including an emergency food kitchen and women's shelter. This project is aligned with the Pulte Family Charitable Foundation's focus on the seven corporeal acts of mercy as volunteerism is a critical component of the curriculum. Once this project is completed, we anticipate that graduation rates and college acceptance rates will increase and that local nonprofit organizations will see an increase in the number of volunteers engaged in doing local community work.	
▼ Full Application	
Project Description:	

The Community Project will engage two classes of local college students as mentors to at-risk youth at two local high schools. Mentors will be matched with high school students based upon mutual interests. Mentors and students will work through a curriculum designed to improve school attendance and performance which will increase graduation rates and encourage students to attend college. The curriculum focuses on academic success, volunteerism, and social activities. The volunteerism component of the curriculum includes working with local organizations including an emergency food kitchen and women's shelter. Once this project is completed, we anticipate that graduation rates and college acceptance rates will increase and that local nonprofit organizations will see an increase in the number of volunteers engaged in doing local community work.

#### Project Goals

The goals of this project are:

- 1) Increase attendance in after-school mentoring programs by 25%
- 2) Improve graduation rates by 10%
- 3) Work with 50 graduating students to apply to colleges and universities.

#### Project Implementation Plan:

We will partner with 2 area high schools in our community to identify 50 students that will be referred to our after-school mentoring program. Each student will be paired with a mentor from the local college and participate in the academic success curriculum. The program starts in July, a month before the academic year starts and concludes with graduation in May.

#### Project Evaluation Plan:

We have partnered with a professor at the local college to help track and analyze performance metrics. We will collect attendance rates, GPA information and conduct an intro and exit survey with each student. The attendance and academic information will be compared to historical data for each participating school as well as against the state data.

#### Project Personnel:

The program will be run by Grant Tee, the program director. We have partnered with Dr. Doctor a professor at the local college. Mary White is our volunteer coordinator and will help to match students with the participating students. Resumes for the staff and partners are attached.

#### Alignment with PFCF Mission:

This project is aligned with the Pulte Family Charitable Foundation's focus on the seven corporeal acts of mercy as volunteerism is a critical component of the curriculum.

Please complete the following questions if the proposed project will be funded through multiple sources.

**Total Budget for the Project:** \$15,000.00

#### Other Anticipated Funding Sources:

We have received a \$10,000 grant from the Community Foundation to support purchase of computers for the academic success component of the curriculum.

**Amount Raised To Date:** \$10,000.00

Please answer the following questions about your most recent fiscal year.

**Total Organization Income for most recent FY:** \$150,000.00

**Total Organization Expenses for most recent FY:** \$105,000.00